BEFORE

• Submit your application form before 12:00 noon of the day before the test to the Preschool and Elementary (PSE) Guidance Office (located at the Ground Floor, St. Martin Building). In return, you shall be given the test permit.
• Check your test permit. The details must match with the information on your application form.
• Review. The test has 4 subject areas: English (with Reading Test for incoming Grade 1), Mathematics and Science, Oral Communication, and Social & Math Readiness Skills (for Kindergarten and Preparatory).

The allotted number of examinees per schedule is limited; therefore, the requirements must be submitted immediately to the PSE Guidance Office. First come, first served.

DURING

• DO NOT FORGET YOUR TEST PERMIT.
• Bring 2 pencils (preferably Mongol No. 2), eraser, and sharpener.
• Pack some snacks. The test will run for approximately 2 hours.
• Gadgets are prohibited; moreover, taking pictures of the test materials is not allowed.
• Dress comfortably and appropriately. Test venues will be air-conditioned, so bring a jacket or hoodie if you are sensitive to cold temperature.
• Be at the testing area 30 minutes before your schedule.
• Parents/guardians must wait at the holding area.

AFTER

• Come on the day of the release of results. Test results are CLAIMED at the PSE Assistant Principal’s Office on the date specified in the test permit. Phone inquiry on test results is strictly discouraged; moreover, the names of passers will not be released online nor will it be posted on the Bulletin Board.
• Secure your test result. The test result will only be issued ONCE and will be submitted during the enrolment period.
• Pre-register. As long as you have already claimed your test result and the principal endorses your application, you may proceed to reserve your slot. The pre-registration fee is ₱2,000.00 (non-refundable but deductible from total fees due upon enrolment). Aside from a reserved slot, you also get to skip paying the Processing Fee during the enrolment period.

why choose UST-Legazpi?

• the only Dominican university in Bicol
• commitment to Academic Excellence, Moral Formation, and Emotional Maturity
• Highly-esteemed faculty members
• High-end facilities
• Enriching industry exposure
• Holistic student life

University of Santo Tomas-Legazpi
Preschool and Elementary
A place to go
A chance to grow for children

For inquiries:
(052) 482-0201 to 04

Local numbers:
273 - PSE Guidance Office
274 - Assistant Principal’s Office
277 - Admissions
201 - Registrar
214 - Testing

@ustlegazpi

www.aq.edu.ph
APPLICATION FORM

UNIVERSITY OF SANTO TOMAS-LEGAZPI
PRESCHOOL READINESS TEST • GRADER’S ADMISSION TEST

APPLICATION FORM

APPLICANT NO. - O.R. #

INSTRUCTION: Print or type information asked for. Only correct and completely filled-out application forms will be considered for examination purposes. PLEASE USE BLACK PEN.

LAST NAME

NAME OF MOTHER

NAME OF FATHER

GIVEN NAME

OCCUPATION

PLACE OF WORK

CONTACT NO.

DATE OF BIRTH (MM-DD-YYYY)

SEX

AGE

NATIONALITY

RELIGION

PERMANENT MAILING ADDRESS

CONTACT NO.

SCHOOL OF ORIGIN

LEARNER REFERENCE NUMBER (LRN)

SCHOOL ADDRESS

NAME OF SCHOOL HEAD

HONORS/AWARDS/CITATIONS RECEIVED

HOBBIES/SPECIAL SKILLS

FAMILY BACKGROUND

NAME OF MOTHER

OCCUPATION

PLACE OF WORK

CONTACT NO.

NAME OF FATHER

OCCUPATION

PLACE OF WORK

CONTACT NO.

PROGRAM PREFERENCE

☐ PRESCHOOL (NURSERY, PREPARATORY, KINDERGARTEN)

☐ ELEMENTARY (GRADE ____)

EXAMINATION SCHEDULE

DATE

TIME

INTERVIEW SCHEDULE


This form requires personal information which the University of Santo Tomas-Legazpi will maintain with confidentiality. In observance of the Philippine Data Privacy Act, we ask your consent, by affixing your signature below, for the University to use the same data should internal offices and governing agencies require the submission of your personal information for compliance and other related purposes.

Moreover, you hereby attest that the information provided herein is correct and complete. Any misrepresentation of information in this form will make the applicant ineligible for admission and/or may subject to dismissal from the University.

PARENT’S SIGNATURE

UNIVERSITY OF SANTO TOMAS-LEGAZPI
PRESCHOOL READINESS TEST • GRADER’S ADMISSION TEST

TEST PERMIT

APPLICANT NO. -

LAST NAME

GIVEN NAME

MIDDLE NAME

PROGRAM PREFERENCE

☐ PRESCHOOL (NURSERY, PREPARATORY, KINDERGARTEN)

☐ ELEMENTARY (GRADE ____)

TO BE ACCOMPLISHED BY OGT PERSONNEL

Q.R. #

VENDOR

EXAM DATE

EXAM TIME

ISSUER

RELEASE OF TEST RESULTS

ATTACH 2"x2" RECENT PICTURE HERE

(STUDIO TAKEN, WITH NAMETAG & WHITE BACKGROUND)