Undergraduate Research Outline

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*generally for quantitative researches; the outline for qualitative researches will depend on the created research design
SUMMARIZED FORMAT FOR THESIS PROPOSAL

Chapter I
The Problem and Its Setting

Introduction
1. Present topics from general to particular
2. Cite first the general scenario regarding the proposed study
3. Make use of relevant literatures i.e. laws, policies, rules, and regulations as bases in conducting the proposed study
4. Discuss the timeliness of the study
5. Justify the purpose of the study
6. Limit the discussion to three pages

Statement of the Problem
This study will evaluate, assess, determine, construct, etc. (main problem, stating the concept of the study)
Specifically, it will seek answers to the following sub-problems:
1. (state the construct of the concepts or variables)
   a. (state the indicators of the constructs given)
   b. 
   c. 
   d. 
   e. 
2. (another related construct)
   a. 
3. (usually the last problem speaks of the thesis of the researcher – contribution of the researcher to address the main problem of the study vital to the body of knowledge. Contribution may be in a form of a strategy, measure, action plan, suggestion/recommendation, policy, program, projects, etc.)

Scope and Limitations of the Study
1. Discuss the two paragraphs
2. Discuss in the first paragraph the scope of the study. The scope of the study should include the variables of the study, indicators or measures, population and respondents of the study, processes to be considered in gathering the data of the study, venue, period wherein the study will take place
3. Discuss the second paragraph the limitation of the study
4. Provide justifications on the choice of the scope. Discuss the variables and indicators that will not be considered in the conduct of the study and justify its limitation
5. Limit discussions to one page
6. Provide a vicinity map of the venue of the study on a separate page by labeling it with the Locale of the Study

Significance of the Study
1. Identify the beneficiaries of the study and arrange them from the most benefited to the least
2. State how the groups will be benefited by the findings of the study and in what way they will be benefited
3. Mention particularly the specific benefits the beneficiaries will be able to get from the study
4. Discuss the extent of the benefits they will be receiving
5. Limit discussions to two pages

Notes
(Documentation should be Source-Citation-in-Text Format)
Chapter II
Theoretical Background
(Provide a one-paragraph discussion on the content of the Chapter II)

Related Literature and Studies
1. Discussion should be in topical arrangement
2. Arrange resources from general to particular according to topics
3. Highlight significant points in establishing arguments
4. Use the findings of related studies to strengthen the arguments and so with the literatures that are found to have bearing with the present study being conducted
   a. Related means that studies previously conducted have bearing with the present study in terms of concept, subjects, methodology, instrumentation, etc.
   b. There may be at least a minimum of 25 literatures (written within the last 10 years) and five studies (if any) conducted from 2000 onwards
5. Limit discussion to 25 pages

Synthesis of the Art
1. Summarize the review
2. Highlight the similarities and differences of the studies conducted and how these findings support the present study
3. Limit discussion to one to two pages

Gaps to be bridged by the study
1. Discuss the inconsistencies and vagueness of the findings of the studies previously conducted
2. Present the difference of the present study being conducted in terms of the respondents, areas being studied or the variables of the study, methodology used, scope and limitations of the studies
3. Limit discussion to one to one and a half pages

Theoretical Framework
1. Discuss the theory where the concept of the study is anchored
2. Provide discussions on the contribution of the theory to the field of specialization being undertaken
3. Discuss also the use or its operationalization relative to the proposed study
4. Focus on the discussion of the theory itself
5. Limit discussion to two pages
(Provide a model illustration labeled: Fig.1. Theoretical Framework Model), one page.

Conceptual Framework
1. Discuss the concept of the study based on the statement of the problem
2. Discuss the variables of the study, extent of the study, purpose of the study, etc.
3. Discuss the relationships of the variables
4. Limit discussions to two pages
(Provide a model illustration labeled: Fig.2. Conceptual Framework Model), one page.

Analytical Framework
1. Discuss the indicators and indices of the variables
2. Discuss the process on how the data on the different indicators of the variables will be collected and how this will lead to the formulation of the strategies, intervention, model formulation, suggestions, or recommendations of the study
3. Limit discussions to two pages
(Provide a model illustration labeled: Fig.3. Analytical Framework Model), one page.
Definition of Terms (separate sheet)
1. Provide two types of definition of terms; conceptual and operational (how the terms were used in the study)
2. Provide operational definition if the terms to be used will not be limited to its conceptual definition.
3. Provide a note if a particular definition was taken from a book or other documentary sources.
4. Arrange the terms as they appear in the statement of the problem.

Notes

Chapter III
Research Design and Methodology

(Provide an introductory discussion on the content of the chapter)

Research Method
1. Discuss the design and method of the study i.e. experimental, case study, descriptive, descriptive-evaluative, action research, developmental, ethnography, etc.
2. Justify the use of the design and methodology that will be used
3. Limit the discussion to one page

Population of the study
1. Discuss the respondents of the study with emphasis on the manner of selecting the respondents i.e. parametric or non-parametric
2. Use respondents of the study; in case of pure qualitative method citing the key informants or key interviewees will be used
3. Limit discussion to one page

Research Instrument
1. Discuss the types of instrument that will be used in the study
2. Discuss each part and how they will be answered by the respondents and how it will be scored
3. Discuss also on how the instruments will be administered, how long will it be administered, and who will administer the instruments
4. Limit discussions to one to two pages

Validation of the Research Instrument
1. Discuss the process on how the validation of the instrument was conducted
2. Mention the author if the instrument was adopted from another research
3. Discuss the dry-run process if there is any
4. Mention the suggestions of experts if the instrument was subjected to validation and relate items that were suggested
5. Limit discussions to one page

Data Gathering Process
1. Discuss the process on how the research will be undertaken.
2. Begin the discussion from asking permission to conduct the study from the venue to data processing, analysis, and interpretations
3. Limit discussions to one to two pages

Statistical Tools
1. Discuss the statistical treatments that will be used in the conduct of the study
2. Justify the use and purpose of each tool (e.g. weighted mean, frequency, ranking, etc.)
3. Limit discussion to one-half page
Notes

Note: It is necessary to append the research instruments of the study during the proposal defense. In case studies, submit legitimate names of the subjects/key informants for validation purposes. This is necessary in the approval of the thesis proposal of the panel.

**BASIC THESIS FORMAT CONSIDERATIONS**

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<td>Verb Tense</td>
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